



Coordinator – School Outreach

About Ummeed:

Ummeed is a non-profit organization providing family-centered care to children with developmental disabilities and their families. Our cross-functional team of professionals provide evidence-based care to these children and their families, based on their needs. Besides running the clinic at Lower Parel, Ummeed also delivers training and is involved in community and advocacy initiatives in the developmental disabilities space.

About “the position” at Ummeed:

The School Outreach Team at Ummeed works with schools to promote an inclusive policy, culture and practice for children with varied needs /disabilities in schools. Often families that come to Ummeed have concerns about schooling. Once in the school, they need ongoing support for variety of issues. The School Outreach Team envisages addressing these issues and building capacities in schools by spreading awareness and training various stake holders to support children with varied needs within the school system.

Being on the School Outreach Team will give you the opportunity to advocate and work towards creating/promoting an inclusive environment in schools conducive to children with varied needs and abilities.

Primary Responsibilities:

- Liaise with schools to understand their need and identify opportunities for a long term collaboration to promote inclusion
- Plan and develop training modules to conduct trainings in schools
- Conduct training programs for students, teachers and parents
- Document the ongoing training programs
- Be an advocate for children with varied learning needs/disabilities and their families within the school system and in the community

Minimum Qualifications: Master's degree in Education (M. Ed.) / Special Education

Essentials Skills Required:

- 2 to 4 years of experience working with children within the school system
- Awareness / experience of working with children with developmental disabilities will be preferred
- Experience in conducting trainings
- Should have good interpersonal and communication skills
- Should have good computer and documentation skills
- Being able to think creatively will be valued

Reporting to: Director, School Outreach Team

Others:

Ummeed would give preference to a candidate who is interested in putting in at least 40 hours per week. Salary will be commensurate with qualifications and experience.

We encourage persons with disabilities and parents of children with disabilities to apply.

Candidates meeting the criteria may email their updated resumes to careers@ummeed.org.