



## **Trainer / Project Manager – School Outreach**

### **About Ummeed:**

Ummeed is a non-profit organization providing family-centered care to children with developmental disabilities and their families. Our cross-functional team of professionals provide evidence-based care to these children and their families, based on their needs. Besides running the clinic at Lower Parel, Ummeed also delivers training and is involved in community and advocacy initiatives in the developmental disabilities space.

### **About “the position” at Ummeed:**

The School Outreach Team at Ummeed works with schools to promote an inclusive policy, culture and practice for children with varied needs / disabilities in schools. This has emerged as an important focus area because often families that come to Ummeed have concerns about schooling and need ongoing support for a variety of school-related issues.

The School Outreach Team envisages addressing these issues at a systemic level by spreading awareness about the needs of children with varied needs and training relevant stakeholders within the school system to support children with varied needs.

Being on the School Outreach Team will give you the opportunity to advocate and work towards creating/ promoting an inclusive environment in schools so that they are conducive to children with varied needs and abilities.

### **Primary Responsibilities:**

- Strategize and support School Outreach program/ project towards promoting inclusion in different school systems
- Contribute to the planning and growth of School Outreach program by liaising with different types of schools/ educators within the space of education
- Be a Program Manager for conducting activities specific to School Outreach Program
- Be an advocate for children with varied learning needs/ disabilities and their families within the school system and in the community

**Minimum Qualifications:**

- Bachelor's degree in Education (B. Ed.) or Special Education
- 2 to 5 years of teaching experience in a school
- Knowledge and experience about the functioning of different types of schools will be an added advantage

**Essentials Skills Required:**

- Proven experience as a Program Manager
- Experience of working with children with developmental disabilities will be preferred
- Excellent interpersonal and communication skills
- Excellent creativity and leadership skills

**Reporting to:** Director, School Outreach Team

**Others:**

Ummeed would give preference to a candidate who is interested in putting in at least 40 hours per week. Salary will be commensurate with qualifications and experience.

We encourage persons with disabilities and parents of children with disabilities to apply.

*Candidates meeting the criteria may email their updated resumes to [careers@ummeed.org](mailto:careers@ummeed.org).*